

Housing Caretaker

Team Neighbourhoods	Salary Band D
Team responsibility No	Line manager Neighbourhoods team leader

The job in a nutshell

This role supports the delivery of our strategic goal to create places where people are proud to live and feel part of a community. You'll be joining a team of caretakers that work across both service areas helping to keep our communities safe, clean and tidy.

Duties and Responsibilities

- Collect fly tipping on a reactive basis.
- Contribute towards keeping our open spaces clean and safe.
- Undertake grounds maintenance duties such as cutting hedges, grass and removing moss.
- Promote and encourage continuous improvements at all times.
- Lead by example in promoting excellent customer service at all times.
- Ensure all activities are carried out in accordance with relevant risk assessments, current legislation and best practice.

The above is not an exhaustive list of duties and the role holder will be required to undertake any other reasonable duties in line with the purpose and grading of the role.

What you'll bring to the team/role

Skills, knowledge and experience

- Ability to carry out work activities with minimum supervision.
- Willingness to work in all weather.
- Able to take ownership of necessary tasks organisational.
- Able to work on own initiative.
- To be organised, able to complete accurate records, interpret work schedules and GIS maps.
- Ability to work on your own and as part of the team.

Competencies

Version No	Revision Date	Reason for Revision	Job Evaluation Number
1	February 2025	Initial Version	

- **Customer focus** - Considers customer needs, builds trusted relationships, drives service excellence, and leads improvements
- **Working together and communication** - Drives and clear communication between teams, coaches others, and builds a culture of respect
- **Takes ownership and delivers results** - Takes ownership for tasks, anticipates and mitigates risks, drives accountability, and builds a transparent, delivery-focused culture
- **Problem solving and continuous improvement** – solves problems, drives improvements, engages in continuous improvement across teams
- **Adaptable and flexible** - Anticipates and responds effectively to change, supporting others to adapt, learning quickly, and role-modelling flexibility
- **Risk Based thinking** - Proactively identifies and considers risks and opportunities, embeds risk-aware decision-making, coaches others in effective risk management, and strengthens organisational resilience

Qualifications

- Full driving licence

It's a bonus if you also bring

- A PA1 and PA2 chemical application certificates.
- Have experience working with a PDA and Microsoft planner, Outlook.
- Have previous experience working in a Grounds Maintenance role.
- Have previous experience in a similar role.

NB: if you have a disability, we may explore reasonable adjustments with you